

DEPARTMENT OF PSYCHIATRY
REGIONAL INSTITUTE OF MEDICAL SCIENCES,
IMPHAL.

No.19/Psy/IV/8f

Imphal the 4th Sept. 2017.

To

The Dean (Academic),
Regional Institute of Medical Sciences,
Imphal.

Subject: - Submission of monthly patient OPS attendance,
Theory classes and lecture schedule for the
month of August 2017.

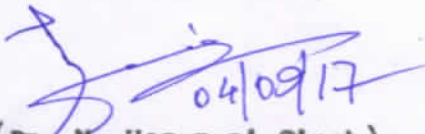
Sir,

With reference to No.B/1737/2016-RIMS dated 21st October 2016,
I am submitting herewith the duly filled up prescribed proforma for
No. of patient's admission, discharge and OPD attendance for different
faculty members for the month of August 2017.

This is to comply the directions taken in the proceedings of
meeting held on 13.10.2016 in accordance to oversight committee of
Medical Council of India and for your kind perusal and necessary action.

With warm regards.

Yours faithfully,


(Dr. N. Heramani Singh)
Prof. & Head,
Department of Psychiatry,
RIMS, Imphal.

Encloser:

All the proforma duly
filled up 2 pages.

Professor and Head
Psychiatry Deptt.
RIMS, Imphal

81K Semester. Psychiatry Dept. August 2017.

Formats for submitting various data by the HODs in compliance of the directives of the Supreme Court Mandated Oversight Committee

A. Faculty Data

Name	DOB DD/MM/YYYY	Designation	Date of Joining/Promotion to the present post	Date of resignation/Transfer	Indian Medical Registration No. (for postgraduate courses)
		already Submitted			

B. Monthly Schedule of Teaching (Theory Classes) to be submitted every month before the 1st day of every month.

Semester	Month	Date	Time	Topic	Faculty
				Already Submitted	



C. Monthly Teaching Report for the month August- 2017

Semester	Date	Time	Topic	Faculty	Class conducted (A) or not (B)	If cancelled, reason thereof	No. of Students on roll	No. of students who actually attended the class
8th Semester	3-8-17	8AM-9AM		Prof N. Hasnani	A	-	20	9
"	10-8-17	"		"	A	-	20	10
"	17-8-17	"		"	A	-	20	7
"	24-8-17	"		"	A	-	20	11
"	31-8-17	"		Prof R. K. Lenin	A.		20	11

D. Cumulative Report for Teaching for the month 2017

Semester	Month	Total No. of theory classes	Total No. of classes actually done	Roll numbers of the frequently absent students (>2times)	Reason(s) for cancellation of classes, if any
8th Semester	August	5	5	1, 3, 4, 6, 7, 8, 9, 11, 12, 13, 14, 15, 18, 19, 20.	
	"				
	"				
	"				



E. Clinical Material

Monthly census for Clinical Subjects (to be filled up whenever applicable)

Month	Name of the faculty	Number of patient seen in the OPD by the faculty	Number of patients in the ward under the faculty	Number of Discharges	Number of deaths	Number of Surgeries	Number of Procedures	Number of investigation
August	Prof N. Heganani Unit 1 (A)	580	31	19.				
"	-							
"	Prof R.K. Lenin Unit 2.	1053	29	19				
"	Prof Th Bhasani Unit 1 (B)	255	17	9				
F. Infrastructure		1888						

List the department specific infrastructure as per MCI guidelines.

Sl. No.	Infrastructure as per MCI guidelines	Infrastructure available in the Department on 31 st October 2016	Remarks

[Signature]
04/09/17