

Formats for submitting various data by the HODs in compliance of the directives of the Supreme Court Mandated Oversight Committee

A. Faculty Data

Name	DOB DD/MM/YYYY	Designation	Date of Joining/ Promotion to the present post	Date of resignation/ Transfer	Indian Medical Registration No. (for postgraduate courses)
Dr. N. Heramani Singh	01-01-56	Professor and Head	01-4-1988 (3 rd time) 01-02-2006 (1 st time)	NA	NMC-01624
Dr. R. K. Lenin Singh	01-01-61	Professor	027-04-2000 01-02-2012	NA	00509 MMC
Dr. Th Bihari Singh	01-02-1953	Associate Professor	25-4-1980 01-02-1911	NA	4993 game
Dr. S. Gojendra Singh	26-07-1970	Assistant Professor	DOJ. 01/02/2007 Rud Post. 01/02/14	NA	133414 BMC

B. Monthly Schedule of Teaching (Theory Classes) to be submitted every month before the 1st day of every month.

Semester	Month	Date	Time	Topic	Faculty
VIII	Sep 2016	01/09/16 01/09/16 29/09/16	8 to 9 AM	Neuroscience & Behavioral Concepts Anxiety/Disorder child's phobia, conduct disorder	Dr. N. Heramani Singh
VIII	Oct / Nov 2016	27 Oct 2016 28 Oct 2016 29 Oct 2016	8 to 9 AM	Psychiatric Emergencies, Epilepsy, Dementia Psychiatric Emergencies, Dementia	Dr. Th Bihari Singh
VIII	Dec 1, 8, 15, 22, 29	1, 8, 15, 22, 29	9 to 9 AM	Causes of Suicide, Psychiatric Disorders of Dementia, HIV, ADHD	Dr. S. Gojendra Singh

C. Monthly Teaching Report for the month Sept/Oct 2016

Semester	Date	Time	Topic	Faculty	Class conducted (A) or not (B)	If cancelled, reason thereof	No. of students on roll	No. of students who actually attended the class
8-15		8-9 AM	Neuro & Psychiatry Audiology & Speech Mond. & Tuesdays	Dr. N. Hota	A	1 class cancelled on 15 Sept because of attending to students on Monday.	1-21	19, 12, 8
8-15		8-9 AM	Self Psychology Common Report	Dr. R.K. Jain	A		1-21	12, 13, 9
8-15		8-9 AM	Medical emergencies Psychiatry	Dr. T. B. Singh	A		1-21	13
			Course of Survival Psychiatry & approach to Psychiatry, H.C.V. Akh.	Dr. S. Gopindra Singh	B	to be conducted in Dec 2016		

D. Cumulative Report for Teaching for the month Sept/Oct, 2016

Semester	Month	Total No. of theory classes	Total No. of classes actually done	Roll numbers of the frequently absent students (>2 times)	Reason(s) for cancellation of classes, if any
8-15	Sept/Oct	10	9	3, 11, 12, 15, 16, 19, 20.	Declared holiday on 15th Sept 2016 post college for tomorrow.

[Signature]
22/10/16

E. Clinical Material

Monthly census for Clinical Subjects (to be filled up whenever applicable)

October 2016

Month	Name of the faculty	Number of patient seen in the OPD by the faculty	Number of patients in the ward under the faculty	Number of Discharges	Number of Deaths	Number of Surgeries	Number of procedures	Number of investigation
October	Dr. N. Heramani Singh	475 (unit II)	15	5	-	-	-	All routine investigations
October	Dr. R. K. Lenin Singh	648 (unit I)	16	11	-	-	-	- do -
October	Dr. Th Bihari Singh	183 (unit I)	8	7	-	-	-	- do -
October	Dr. S. Gojendra Singh (Same unit with Dr. N. Heramani Singh)	172 (unit I)	10	9	-	-	-	- do -

F. Infrastructure

List the department specific infrastructure as per MCI guidelines

Sl. No.	infrastructure as per MCI guidelines	infrastructure available in the Department on 31 st October 2016	Remark
1.	No. of Beds per unit 30 + 30 beds	50 beds (30 + 20)	- Planned to increase to 150 beds for day care & proposed
2.	ECT EEG	ECT Machine I-10 + 4 new + 20 beds facility	NOT working (Very old) Proposed for buy a new Machine
3.	Teach Rooms, faculty Rooms	EEC - One machine - over room	EES & ECT Team. to be appointed & proposed. Re propose building plan submitted.
4.	P. P. 2 Rooms & 1 Senior Resident	Faculty's MCI Required	Re propose building plan submitted.

3. Faculty - 1 Asst Prof, 1 Asst, 1 Registrar/Sr. Asst. Prof. 1 Sr. Resident to A.P., 1 Sr. Resident to A.P., 1 Sr. Resident to A.P.

4. Faculty - 1 Asst Prof, 1 Asst, 1 Registrar/Sr. Asst. Prof. 1 Sr. Resident to A.P., 1 Sr. Resident to A.P., 1 Sr. Resident to A.P.

5. Faculty - 1 Asst Prof, 1 Asst, 1 Registrar/Sr. Asst. Prof. 1 Sr. Resident to A.P., 1 Sr. Resident to A.P., 1 Sr. Resident to A.P.

REGIONAL INSTITUTE OF MEDICAL SCIENCES
IMPHAL, MANIPUR

Receipt No. 96731
Date 2/11/16

DEPARTMENT OF PSYCHIATRY
REGIONAL INSTITUTE OF MEDICAL SCIENCES,
IMPHAL.

No.19/Psy/IV/81/68

Imphal, the 31st Oct.2016

To

Director,
Regional Institute of Medical Sciences,
Imphal.

Subject:- Submission of Faculty data No. of lectures,
Hospital admissions and OPD attendance for
month of September/October 2016 and other
as per desired in relation to oversight committee.

Sir,

With reference to No.B/1737/2016-RIMS, I am submitting here-
with the prescribed performas after duly filled for informing about
teaching schedule, lecture classes, Patient OPD attendance and admissions
and discharges.

This is to comply the decisions taken in the proceedings of
meeting held on 13.10.2016 in accordance to oversight committee of
the Medical Council of India and for your kind perusal.

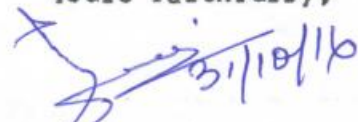
With warm wishes


2/11/16
Robinson

Encloser:-


All the performas duly
filled up - 3 pages
(three performas)

Yours faithfully,


3/11/16

(Dr. N. Heramani Singh)
Prof. & Head,
Department of Psychiatry,
RIMS, Imphal.

Dean Academic


2/11/16