



REGIONAL INSTITUTE OF MEDICAL SCIENCES  
IMPHAL, MANIPUR  
Receipt No. 103286  
Date 1/3/17

DEPARTMENT OF PLASTIC SURGERY  
REGIONAL INSTITUTE OF MEDICAL SCIENCES,  
IMPHAL- 795004 MANIPUR

No. 29/PS/ Duty Roster RIMS-12

Date: 1.3.2017

To,

The Director,  
Regional Institute of Medical Sciences,  
Imphal .

Subject:- Monthly working report (February,2017)

Sir,



I am hereby submitting the monthly working report from the Department of Plastic Surgery, RIMS, Imphal for the month of February 2017, in compliance of the Directives of the Supreme Court Mandated Oversight Committee.

Yours faithfully,

(Dr. N. Sanjib Singh)

Prof. & Head of Plastic Surgery  
RIMS, Imphal

Jointly seen by CAO/FA & DDA  
i/c and marked to concerned official.

So (Head)  063-1A 

## FEBRUARY 2017 Monthly Report

Formats for submitting various data by the HODs in compliance of the directives of the supreme Court Mandated Oversight Committee

### A. Faculty Data

Name	DOB DD/MM/YYYY	Designation	Date of Joining/promoti on of the present post	Date of resignation/ transfer	Indian Medical Registration No. (for postgraduate courses)
Prof.N.Sanjib Singh	01-05-1965	Professor	1.7.1996	-	01776 MMC
Prof.Bhupen Deka	01-03-1949	Professor	7.5.15		
Dr.Ak.lbohal Singh	01-04-1978	Assistant Professor	30.12.2014		7659

B.Monthly Schedule of Teaching (Theory Classes) to be submitted every month before the 1<sup>st</sup> day of every month.

Semester	Month	Date	Time	Topic	Faculty
VIII	February	14- <del>2</del> -17	2pm to 3pm	Skin cancer – BCC,SCC	Prof.N.Sanjib Singh
	February	21- <del>2</del> -17	2pm to 3pm	Malignant Melanoma	Dr.Ak.lbohal Singh

For BDS Students - Clinic on Monday,Tuesday, Thursday

For MCh Students - Monday - Journal Club

Tuesday - Seminar

Saturday – Flap Planning/Case Planning

C. Monthly Teaching Report for the Month of February 2017

Seminar	Date	Time	Topic	Faculty	Class conduct (A) or not (B)	If cancelled, reason thereof.	No. of students on roll	No. of students who actually attended the class
MCh	04.2.17	12pm to 1 pm	Anatomy of hand	Prof. B.K.Deka				
MCh	14.2.17	12pm to 1 pm	Skin Grafting	Prof.N.Sanjib				
MCh	19.2.17	12pm to 1 pm	Suture materials & suturing techniques	Dr.Ak.lbohal				
MCh	21.2.17	12pm to 1 pm	Anatomy of tonque	Prof.N.Sanjib				
MCh	25.2.17	12pm to 1 pm	Hypertrophic scars & keroids	Prof. B.K.Deka				
MCh	28.2.17	12pm to 1 pm	Anatomy of thyroid	Prof.N.Sanjib				

D. Cumulative Report for Teaching for the month of February, 2017

Semester	Month	Total No. of theory classes	Total No. of classes actually done	Roll numbers of the frequently absent students(>2 times)	Reason(s) cancellation of classes, if any
VIII	February	2	1		Both faculties engaged in Scientific Society Meeting
Dental	February	0	0		
MS/MCh	February	7	7		

E. Clinic Material

Monthly census for Clinical Subjects (to be filled up wherever applicable)

Month	Name of Faculty (Single Unit)	Number of patients seen in the OPD by the faculty	Number of patients admitted in the ward under the faculty	Number of Discharges	Number of Deaths	Number of Surgeries	Number of procedures	Number of investigations
December 2016	Prof. N. Sanjib	368	42	24	0	54	58	
	Prof. Bhupen Deka							
	Dr. Ak. Ibohal							

F. Infrastructure

List the department specific infrastructure as per MCI guidelines

Sl. No.	Infrastructure as per MCI guideline	Number	Infrastructure available in the Department on 31 <sup>st</sup> October, 2016	Remark
1	Operating Microscope	1		
2	Magnifying loupe	1		
3	Skin graft knife	2		
4	Skin graft mesher	2		
5	Tourniquet	2		
6	Vascular doppler	1		
7	Stryker power drill	1		
8	Stryker Dermabrader	1		
9	Electrocautery	1		
10	RF Cautery	1		
11	Fasiomaxillary Instruments	2 sets		
12	Microvascular Instruments			
13	Pulse Oximetry	1		
14	Basic Surgical Instruments			
15	Ventilator for Burn ICU	Nil		