

Department of Pediatrics  
Regional Institute of Medical Sciences, Imphal

No. 102/MR(FT)/Ped/RIMS-2016

Imphal, the 5<sup>th</sup> December 2016.

To,

The Director,  
Regional Institute of Medical Sciences,  
Imphal.

REGIONAL INSTITUTE OF MEDICAL SCIENCES IMPHAL	
Receipt No.	98619
Date	5.12.16

Sub : Submission of faculty data, teaching schedule, faculty teaching and infrastructure reports for the month of November 2016 for the Department of Pediatrics, RIMS Imphal.

Sir,

With due respect and with reference to the above subject, I am hereby submitting the faculty data, teaching schedule, faculty teaching and infrastructure reports for the month of November 2016 for the Department of Pediatrics, RIMS Imphal for your kind perusal. Your kind attention is also drawn to the non-teaching of scheduled classes for VIth semester by faculty - Prof. Y. Tomba Singh in spite of him being reminded of his responsibilities beforehand.

Anticipating your further necessary action.

Thanking you.

Encl :

Above stated data in prescribed formats  
with annexures -

Yours faithfully,

*Shyamsunder Singh*  
5/12/16

(Dr. Ch. Shyamsunder Singh)  
Head,  
Department of Pediatrics,  
RIMS, Imphal

Head  
Department of Pediatrics  
RIMS, Imphal

*Dean Academic*

*[Signature]*  
05/12/16

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Formats for submitting various data by the HODs in compliance of the directives of the Supreme Court Mandated Oversight Committee

A. Faculty Data

Sl. No.	Name	DOB DD/MM/YYYY	Designation	Date of Joining/ Promotion of the Present post	Date of Resignation/Transfer	Indian Medical Registration No. (for postgraduate Courses)
1	Dr. Ch. Shyamsunder Singh	15/02/1966	Associate Professor & Head	01/02/2012	-----	4208 (Medical Council of India, New delhi)
2	Dr. Y. Tomba Singh	01/03/1954	Professor	04/07/2011	-----	7738(Assam council of Medical Registration)
3	Dr. Kh. Ibocouba Singh	01/03/1951	Professor (Contract)	10/03/2016	-----	7733 (Assam council of Medical Registration)
4	Dr. Sunilbala Keithellakpam	15/04/1973	Assistant Professor	01/02/2011	-----	3439 (Assam council of Medical Registration)

B. Monthly Schedule of Teaching (Theory Classes) to be submitted every month before the 1<sup>st</sup> day of every month.

(From 1<sup>st</sup> December Onwards)

1. For VIth semester - Annexure (1)
2. For VIIIth Semester - Annexure (2)
3. For IXth semester - Exam going batch



Head  
Department of Pediatrics  
RIMS, Imphal

C. Monthly Teaching Report for the month of November 2016

1. For Vith semester – *Annexure – (3)*
2. For VIIIth semester – *Annexure – (4)*

D. Cumulative Report for Teaching for the month of November 2016

1. For Vith semester – *Annexure – (5)*
2. For VIIIth semester – *Annexure – (6)*

E. Clinical Material :-

Monthly census for Clinical Subjects (to be filled up wherever applicable) for November 2016

Month	Name of Faculty	Number of patients seen in the OPD by the faculty	Number of patients admitted in the ward under the faculty	Number of Discharges	Number Of Deaths	Number of Surgeries	Number of procedures	Number of investigations
October 2016	1. Dr. Ch. Shyamsunder Singh	478 (OPD twice a week)	61	55	4	-----	3	96
	2. Prof. Y. Tomba Singh	346 (OPD twice a week)	79	70	3	-----	1	185
	3. Prof. Kh. Ibochouba Singh + Dr. Sunilbala Keithellakpam	334 (OPD once a week)	23	18	2	-----	4	114

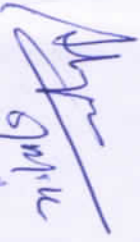
F. Infrastructure -

List the department specific infrastructure as per MCI guidelines:-

Sl. No.	Title	Room requirement	Infrastructure as per MCI guidelines	Infrastructure available in the Department on 30th November, 2016	Remarks
1	Office of the Head of the Department	1 room	18 sq meter	22.29 sq meter	Available
2	Associate professor	2 rooms	15 sq meter	15 sq meter	Available (currently utilized by 2 Professors)
3	Assistant Professor	1 room	20 sq meter	15 sq meter	Available
4	Registrars	1 room	15 sq meter	15 sq meter	Available ( 2 rooms)
5	Departmental office clerical room	1 room	12 sq meter	12 sq meter	Available
6	Working accommodation for non teaching staff	1 room	12 sq meter	-----	Combined with the office clerical room
7	Junior residents	1 room	-----	18 sq meter 17.8 sq meter	Available
8	Research laboratory	1 room	-----	19.5 sq meter 15 sq meter	Available ( 2 rooms)


  
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Sl. No.	Title	Room requirement	Infrastructure as per MCI guidelines	Infrastructure available in the Department on 30 <sup>th</sup> November, 2016	Remarks
9	Number of beds	-----	60 (for 100 admissions)	73	
10	Neonatal Intensive care Unit(NICU)	-----	5 beds	5 beds	Currently utilizing a temporary set-up ; A 10 bedded NICU is nearing completion
11	Pediatric Intensive care Unit(PICU)	-----	5 beds	5 beds	Needs strong upgradation
12	Emergency treatment/ Procedure room	1		1 (13.8 square meter)	
13	Nurses'-in-charge room	1		1 (20.9 square meter)	
14	Nursing station	1		1 (19.7 square meter)	
15	Pantry	1		1 (13.8 square meter)	
16	Store room	1		2 rooms(20 square meters approx.)	
17	Clinical demonstration room	1	1	2 Clinical demonstration room (cum seminar rooms); 40 sq. meter & 27 square meters	Currently serving as clinical demonstration rooms (cum seminar rooms)
18	Departmental library	1	1	1 (20 square meters)	Having 250 books (textbooks & reference books) & Journals

  
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Sl. No.	Title	Room requirement	Infrastructure as per MCI guidelines	Infrastructure available in the Department on 30 <sup>th</sup> November, 2016	Remark
19	Patient examination cum demonstration rooms (outpatient department)	-----	4 rooms	3 rooms	
20	Child Welfare / Immunization Clinic (outpatient department)	-----	-----	Available	
21	Child Guidance Clinic (outpatient department)	-----	-----	Available	
22	Child Rehabilitation Clinic	-----	-----	-----	Relevant cases are referred to related clinical departments and managed accordingly

(Dr. Ch. Shyamsunder Singh)  
Head,  
Department of Pediatrics,  
RIMS, Imphal

  
Head  
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*Shyamsunder Singh***Roster for VI Semester Class w.e.f. 30/7/ 2016**

SL. No.	Name of Teacher	date	Day	Time	Topic
1	Prof. Y. T. Singh	30/07/16	Saturday	1-2 pm	Pneumonia
2	Prof. Kh.I.Singh	3/08/2016	Wednesday	1-2-pm	Care of the Newborn
3	Dr. C. S. Singh	6/08/2016	Saturday	1-2 pm	Acyanotic CHD
4	Dr. Sunilbala K	10/08/16	Wednesday	1-2 pm	Enteric fever
5	Prof. Y. T. Singh	17/08/16	Wednesday	1-2 pm	Bronchiolitis
6	Prof. Kh.I.Singh	20/08/16	Saturday	1-2 pm	High risk infants
7	Dr. C. S. Singh	24/08/16	Wednesday	1-2 pm	Cyanotic <i>CHD</i>
8	Dr. Sunilbala K	27/08/16	Saturday	1-2 pm	AGE
9	Prof. Y.T.Singh	31/08/16	Wednesday	1-2 pm	Childhood tuberculosis
10	Prof. Kh. I Singh	3/9/2016	Saturday	1-2 pm	LBW babies
11	Dr. C.S.Singh	7/9/2016	Wednesday	1-2 pm	CCF
12	Dr. Sunilbala K	14/9/2016	Wednesday	1-2 pm	Viral hepatitis
13	Prof. Y.T.Singh	17/9/2016	Saturday	1-2 pm	Pathogenesis, C/F and management of Pneumothorax, Pl. effusion, Pyothorax
14	Prof. Kh.I.Singh	21/9/2016	Wednesday	1-2 pm	Birth asphyxia and resuscitation of newborn
15	Dr. C.S. Singh	24/9/2016	Saturday	1-2 pm	Acute rheumatic fever
16	Dr. Sunilbala K	28/9 2016	Wednesday	1-2 pm	Nutritional anaemia
17	Prof. Y. T. Singh	1/10/2016	Saturday	1-2 pm	Etiopathogenesis, C/F, investigation, d/d, management, Complication of Ac. URTI
18	Prof. KH.I. Singh	5/10/2016	Wednesday	1-2 pm	Neonatal jaundice
19	Dr. C.S. Singh	12/10/16	Wednesday	1-2 pm	Hypertension
20	Dr. Sunilbala K	15/10/16	Saturday	1-2 pm	UTI
21	Prof. Y.T.Singh	19/10/16	Wednesday	1-2 pm	Dx and management of foreign body aspiration
22	Prof. Kh. I Singh	22/10/16	Saturday	1-2 pm	RDS
23	Dr. C.S. Singh	26/10/16	Wednesday	1-2 pm	Normal fluid and electrolyte balance in children
24	Dr. Sunilbala K.	29/10/16	Saturday	1-2 pm	Immunization
25	Prof. Y.T.Singh	2/11/2016	Wednesday	1-2 pm	Breast feeding and lactation management
26	Prof. Kh. I Singh	5/11/2016	Saturday	1-2 pm	Temperature regulation in newborn
27	Dr. C.S. Singh	9/11/2016	Wednesday	1-2 pm	Growth and Development
28	Dr. Sunilbala K.	16/11/16	Wednesday	1-2 pm	Ac. Nephritis
29	Prof. Y.T.Singh	19/11/16	Saturday	1-2 pm	Infant and child feeding (Including Complementary feeding)
30	Prof. Kh. I Singh	23/11/16	Wednesday	1-2 pm	Haemorrhagic disease of the newborn
31	Dr. C.S. Singh	26/11/16	Saturday	1-2 pm	Growth and Development (2)
32	Prof. Y.T Prof.	30/11/16	Wednesday	1-2 pm	Diphtheria Pertussis Tetanus
33	Prof. Kh. I Singh	3/12/2016	Saturday	1-2 pm	Neonatal Sepsis
34	Dr. C.S. Singh	7/12/2016	Wednesday	1-2 pm	Coagulation disorder – Hemophilia
35	Dr. Sunilbala K.	14/12/16	Wednesday	1-2 pm	Nephrotic syndrome
36	Prof. Y.T Prof.	17/12/16	Saturday	1-2 pm	PEM
37	Prof. Kh. I Singh	21/12/16	Wednesday	1-2 pm	Neonatal Convulsion
38	Dr. C.S. Singh	24/12/16	Saturday	1-2 pm	Hemolytic anaemia -Thalassemia
39	Dr. Sunilbala K.	28/12/16	Wednesday	1-2 pm	Acute renal failure
40	Prof. Y.T Prof.	31/12/16	Saturday	1-2 pm	AFP
41	Prof. Kh. I Singh	4/01/2017	Wednesday	1-2 pm	Meningitis and Encephalitis
42	Dr. C.S. Singh	7/01/2017	Saturday	1-2 pm	ITP
43	Dr. Sunilbala K.	11/01/17	Wednesday	1-2 pm	Febrile Convulsions
44	Prof. Y.T Prof.	18/01/17	Wednesday	1-2 pm	Malaria
45	Prof. Kh. I Singh	21/01/17	Saturday	1-2 pm	Down syndrome

*Shyamsunder Singh**Shyamsunder Singh*

(Dr. Ch. Shyamsunder Singh)

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DEPARTMENT OF PEDIATRICS  
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL

No. 45/PTCS/Ped/RIMS-2016

Imphal, 5<sup>TH</sup> Dec. 2016

Roster for VIII Semester Class w.e.f. 1/12/2016

SL. No.	Name of teacher	Date	Day	Time	Topic
1	Prof. Y. Tomba Singh	1/ 12/ 16	Thursday	2-3pm	Leukemias
2	Dr. Sunilbala K	3/12/16	Saturday	8-9 am	Pediatric HIV
3	Prof. Kh. I. Singh	6/12/16	Tuesday	3-4pm	Shock± anaphylaxis
4	Prof. Y. Tomba Singh	7/12/16	Wednesday	8-9 am	Dx and management of foreign body aspiration
5	Dr. C.S Singh	8/12/16	Thursday	2-3 pm	Growth and Developme
6	Dr. Sunilbala K	13/12/16	Tuesday	3-4 pm	Reye"s syn
7	Dr. C. S. Singh	14/12/16	Wednesday	8-9 am	Bronchial asthma
8	Prof Y. Tomba Singh	15/12/16	Thursday	2-3 pm	Etiopathogenesis, C/F, and management of ac UR 'T'
9	Prof. Kh. I. Singh	17/12/16	Saturday	8-9 am	DIC
10	Prof. Y. Tomba Singh	20/12/16	Tuesday	3-4 pm	Vitamin deficiency ( Sc Rickets )
11	Dr. Sunilbala K	21/12/16	Wednesday	8-9 am	Meningitis and Enceph

(Dr. Ch. Shyamsunder Singh)  
Head  
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DEPARTMENT OF PEDIATRICS  
Regional Institute of Medical Sciences, Imphal

Imphal, 5<sup>th</sup> December  
November 2016

No.44/TCS/ 8<sup>th</sup> /Ped/ RIMS-2016  
C. Monthly teaching report for VI Semester Class w.e.f. 1<sup>st</sup> /Nov/2016

SL. No.	NAME OF FACULTY	Date	Topic	Class conducted (A) or not (B)	If cancelled, reason thereof	No. of students on roll	No. of students who actually attended the class
1	Prof. Y.T.Singh	2/11/'16	Breast feeding, lactation management	B	Do not turn - up	20	-----
2	Prof. Kh. I Singh	5/11/'16	Temperature regulation in newborn	A		20	16
3	Dr. C.S. Singh	9/11/'16	Growth and Development	A		20	15
4	Dr. Sunilbala K.	16/11/'16	Ac. Nephritis	A		20	16
5	Prof. Y.T.Singh	19/11/'16	Infant and child feeding (Including Complementary feeding)	B	Do not turn - up	20	-----
6	Dr. Sunilbala K	23/11/'16	Febrile Convulsion	A		20	7
7	Dr. C.S. Singh	26/11/'16	Growth and Development (2)	A		20	11
8	Prof. Y.T Prof.	30/11/'16	Diphtheria Pertussis Tetanus	B	Do not turn - up	20	-----

  
(Dr. Ch. Shyamsunder Singh)  
Head

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DEPARTMENT OF PEDIATRICS

Regional Institute of Medical Sciences, Imphal

No.44/TCS/ 8<sup>th</sup>/Ped/ RIMS-2016

C. Monthly teaching report for VIII Semester Class w.e.f. 1<sup>st</sup> /Nov/2016

Imphal, 5<sup>th</sup> December 2016

December

Answer - (4)

SL. No.	NAME OF FACULTY	Date	Time Topic	Class conducted (A) or not (B)	Class conducted (A) Or not (B)	If cancelled, reason thereof	No. of students on roll	No. of students who actually attended the class
1	Prof. Y. Tomba	2/11/2016	8-9 am	Leukaemias	A		21	15
2	Prof. Kh. I. Singh	3/11/2016	2-3 pm	Haemorrhagic disease of the newborn	A		21	20
3	Dr. Sunilbala K	5/11/2016	8-9 am	OI's in Immunocompromised	A		21	20
4	Dr. C.S. Singh	8/11/2016	3-4 pm	Short Stature	A		21	16
5	Prof. Kh. I Singh	9/11/2016	8-9 am	Neonatal convulsion	A		21	18
6	Prof. Y. T. Singh	10/11/2016	2-3 pm	PEM	A		21	19
7	Dr. Sunilbala K	15/11/2016	3-4 pm	Acute Gastroenteritis	A		21	17
8	Dr. C.S. Singh	16/11/2016	8-9 am	Diabetes in Children	A		21	17
9	Prof. Kh. I Singh	17/11/2016	2-3 pm	PUO	A		21	18
10	Prof. Y. T. Singh	19/11/2016	8-9 am	Behavioral disorders	A		21	18
11	Dr. C.S. Singh	22/11/2016	3-4 pm	Adolescent growth and puberty	A		21	19
12	Dr. Sunilbala K	23/11/2016	8-9 am	Febrile Convulsion	A		21	15
13	Prof. Y. T. Singh	24/11/2016	2-3 pm	Mental retardation	A		21	19
14	Prof. Kh. I Singh	26/11/2016	8-9 am	Portal Hypertension	A		21	16
15	Dr. Sunilbala K	29/11/2016	3-4 pm	Epilepsy	A		21	18
16	Dr. C.S. Singh	30/11/2016	8-9 am	Accidental Poisoning in children.	A		21	16



(Dr. Ch. Shyam Sunder Singh)

Head

Department of Pediatrics RIMS, Imphal

Answer - (5)

**D. Cumulative Report for Teaching for the month of November 2016**

Semester	Month	Total No. of theory classes	Total No. of classes Actually done	Roll number of the Frequently absent Students (> 2 times)	Reason(S) for Cancellation of Classes, if any
VI th Semester	November 2016	8	5	6,8,9,11,16,20	Concerned faculty didn't bother to take classes inspite of reminders.



(Dr. Ch. Shyamsunder Singh)


Head

Department of Pediatrics, RIMS, Imphal

Answer (B)

**D. Cumulative Report for Teaching for the month of November 2016**

Semester	Month	Total No. of theory classes	Total No. of classes Actually done	Roll number of the Frequently absent Students (> 2 times)	Reason(S) for Cancellation of Classes, if any
VIII th Semester	November 2016	16	16	3,11,15,16,17,	-----

  
(Dr. Ch. Shyamsunder Singh)  
Head

Department of Pediatrics, RIMS, Imphal