

Department of Pediatrics  
Regional Institute of Medical Sciences, Imphal

No. 102/MR(FT)/Ped/RIMS-2016

Imphal, the 7<sup>th</sup> February 2017

To,

The Director,  
Regional Institute of Medical Sciences,  
Imphal.



Sub : Submission of faculty data, teaching schedule, faculty teaching and infrastructure reports for the month of January 2017 for the Department of Pediatrics, RIMS Imphal.

Sir,

With due respect and with reference to the above subject, I am hereby submitting the faculty data, teaching schedule, faculty teaching and infrastructure reports for the month of January 2017 for the Department of Pediatrics, RIMS Imphal for your kind perusal.

Anticipating your further necessary action.

Thanking you.

Encl :

Above stated data in prescribed formats  
with annexures -

Yours faithfully,

*Sunilbala K*  
7/2/17

(Dr. Sunilbala K )  
Head, (i/c)  
Department of Pediatrics,  
RIMS, Imphal

*i/c Head*  
Department of Pediatrics  
RIMS, Imphal

*Dean Academic*  
*[Signature]*  
07/02/17  
*Robinson*

Formats for submitting various data by the HODs in compliance of the directives of the Supreme Court Mandated Oversight Committee

**A. Faculty Data**

Sl. No.	Name	DOB DD/MM/YYYY	Designation	Date of Joining/ Promotion of the Present post	Date of Resignation/Transfer	Indian Medical Registration No. (for postgraduate Courses)
1	Dr. Ch. Shyamsunder Singh	15/02/1966	Associate Professor & Head	01/02/2012	-----	4208 (Medical Council of India, New delhi)
2	Dr. Y. Tomba	01/03/1954	Professor	04/07/2011	-----	7738(Assam council of Medical Registration)
3	Dr. Kh. Ibocouba Singh	01/03/1951	Professor (Contract)	10/03/2016	-----	7733 (Assam council of Medical Registration)
4	Dr.Sunilbala Keithellakkpam	15/04/1973	Assistant Professor	01/02/2011	-----	3439 (Assam council of Medical Registration)

**B. Monthly Schedule of Teaching (Theory Classes) to be submitted every month before the 1<sup>st</sup> day of every month.**

(From 1<sup>st</sup> January 2017 Onwards)

1. For Vth semester - **Annexure (1)**
2. For VIIIth Semester - **Annexure (2)**

C. Monthly Teaching Report for the month of January 2017

1. For Vith semester – Annexure – (3)
2. For VIIIth semester – Annexure – (4)

d. Cumulative Report for Teaching for the month of January 2017

1. For Vith semester – Annexure – (5)
2. For VIIIth semester – Annexure – (6)

E. Clinical Material :-

1. Monthly census for Clinical Subjects (to be filled up wherever applicable) for January 2017

Month	Name of Faculty	Number of patients seen in the OPD by the faculty	Number of patients admitted in the ward under the faculty	Number of Discharges	Number Of Deaths	Number of Surgeries	Number of procedures	Number of investigations
December 2016	1. Dr. Ch. Shyamsunder Singh	435	62	55	1	.....	3	78
	2. Prof. Y. Tomba Singh	409	66	51	2	.....	.....	105
	3. Prof. Kh. Ibochouba Singh + Dr. sunilbala Keithellakpam	256	77	66	1	.....	2	204



F. Infrastructure -

List the department specific infrastructure as per MCI guidelines:-

Sl. No.	Title	Room requirement	Infrastructure as per MCI guidelines	Infrastructure available in the Department on 31 <sup>st</sup> January 2017	Remarks
1	Office of the Head of the Department	1 room	18 sq meter	22.29 sq meter	Available
2	Associate professor	2 rooms	15 sq meter	15 sq meter	Available (currently utilized by 2 Professors)
3	Assistant Professor	1 room	20 sq meter	15 sq meter	Available
4	Registrars	1 room	15 sq meter	15 sq meter 12 sq meter	Available ( 2 rooms)
5	Departmental office clerical room	1 room	12 sq meter	17 sq meter	Available
6	Working accommodation for non teaching staff	1 room	12 sq meter	-----	Combined with the office clerical room
7	Junior residents	1 room	-----	18 sq meter 17.8 sq meter	Available
8	Research laboratory	1 room	-----	19.5 sq meter 15 sq meter	Available ( 2 rooms)

Sl. No.	Title	Room requirement	Infrastructure as per MCI guidelines	Infrastructure available in the Department on 31 <sup>st</sup> January, 2017	Remarks
9	Number of beds	-----	60 (for 100 admissions)	73	
10	Neonatal Intensive care Unit(NICU)	-----	5 beds	5 beds	Currently utilizing a temporary set-up ; A 10 bedded NICU is nearing completion
11	Pediatric Intensive care Unit(PICU)	-----	5 beds	5 beds	Needs strong upgradation
12	Emergency treatment/ Procedure room	1		1 (13.8 square meter)	
13	Nurses'-in-charge room	1		1( 20.9 square meter)	
14	Nursing station	1		1 (19.7 square meter)	
15	Pantry	1		1 (13.8 square meter)	
16	Store room	1		2 rooms(20 square meters approx.)	
17	Clinical demonstration room	1	1	2 Clinical demonstration room (cum seminar rooms): 40 sq. meter & 27 square meters	Currently serving as clinical demonstration rooms (cum seminar rooms)
18	Departmental library	1	1	1 (20 square meters)	Having 250 books (textbooks & reference books) & Journals

Sl. No.	Title	Room requirement	Infrastructure as per MCI guidelines	Infrastructure available in the Department on 31 <sup>st</sup> January 2017	Remark
19	Patient examination cum demonstration rooms (outpatient department)	-----	4 rooms	3 rooms	
20	Child Welfare / Immunization Clinic (outpatient department)	-----	-----	Available	
21	Child Guidance Clinic (outpatient department)	-----	-----	Available	
22	Child Rehabilitation Clinic	-----	-----	-----	Relevant cases are referred to related clinical departments and managed accordingly

(Dr. Sunilbala Keithellakpam)

Head,(i/c)

Department of Pediatrics,

RIMS, Imphal

*Sunilbala*  
7/2/18  
*i/c* Head

Department of Pediatrics

RIMS, Imphal



**DEPARTMENT OF PEDIATRICS**  
Regional Institute of Medical Sciences, Imphal

Imphal, the 7<sup>th</sup> Fed./ 2017

No.43/TCS/ 6<sup>th</sup> /Ped/ RIMS-2016  
Monthly teaching report for VI Semester Class w.e.f.4<sup>th</sup> January//2017

Sl. No.	NAME OF FACULTY	Date	Topic	Class conducted (A) or not (B)	If cancelled, reason thereof	No. of students on roll	No. of students who actually attended the class
1	Prof. Kh. I Singh	4/1/2017	Meningitis and Encephalitis	A		20	12
2	Dr. C.S. Singh	7/1/2017	ITP	A		20	16
3	Dr. Sunilbala K	11/1/2017	Febrile Convulsism	A		20	15
4	Prof. Y.T. Singh	18/1/17	Malaria	A		20	16
5	Prof. Kh. I Singh	21/12/2016	Down syn	A		20	15

*Sunilbala K*  
7/12/17  
(Dr. Sunilbala K)  
Head (i/c)  
Department of Pediatrics, RIMS, Imphal

*ifc Head*  
Department of Pediatrics  
RIMS, Imphal

**DEPARTMENT OF PEDIATRICS**  
Regional Institute of Medical Sciences, Imphal

No.44/TCS/8<sup>th</sup>/Ped/RIMS-2016  
Roster for VIII Semester Class w.e.f. 3<sup>rd</sup>/January/2017

Imphal, the 7<sup>th</sup> / Fed. /2017

Sl. No.	NAME OF FACULTY	Date	Day	Time	Topic	Class conducted (A) or not (B)	If cancelled, reason thereof	No. of students on roll	No. of students who actually attended the class
1	Dr. C.S. Singh	3/01/2017	Tuesday	3-4pm	Fluid and electrolyte balance, pathophysiology and principle of management, acid-base balance	A	----	21	11
2	Dr. Sunilbala K	4/01/2017	Wednesday	8-9 am	Reye's syn	A		21	14
3	Prof. Y. Tomba	5/01/2017	Thursday	2-3pm	Bronchiolitis	A		21	13
4	Prof. Kh. I Singh		Saturday	8-9 am	Foreign body Aspiration in children	A		21	
5	Dr. C.S. Singh	11/01/2017	Wednesday	8-9 am	Approach to a comatose child	A		21	13
6	Prof. Kh. I Singh	12/01/2017	Thursday	2-3 pm	Birth asphyxia and resuscitation of newborn	A		21	17
7	Dr. Sunilbala K	17/01/2017	Tuesday	2-3 pm	Vitamin deficiencies	A		21	19
8	Prof. Y. Tomba	18/1/2017	Wednesday	8-9am	Breast feeding and lactation management	A		21	17
9	Dr. C.S. Singh	19/1/2017	Thursday	2-3pm	Acute rheumatic fever	B	IAP national conference at Bangalore	21	.....
10	Dr. Sunilbala K	21/1/2017	Saturday	8-9 am	Epilepsy	A		21	16

(Dr. Sunilbala K)

Head (i/c)

*Sunilbala K*

*7/2/17*

*i/c Head*

Department of Pediatrics RIMS, Imphal  
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