

Department of Pediatrics  
Regional Institute of Medical Sciences, Imphal

Imphal, the 5<sup>th</sup> April 2017

No. 102/MR(FT)/Ped/RIMS-2016

To,

The Director,  
Regional Institute of Medical Sciences,  
Imphal.

REGIONAL INSTITUTE OF MEDICAL SCIENCES IMPHAL, MANIPUR	
Receipt No.	106533
Date	6/5/17

Sub : Submission of faculty data, teaching schedule, faculty teaching and infrastructure reports for the month of April 2017 for the Department of Pediatrics, RIMS Imphal.

Sir/Madam,

With due respect and with reference to the above subject, I am hereby submitting the faculty data, teaching schedule, faculty teaching and infrastructure reports for the month of April 2017 for the Department of Pediatrics, RIMS Imphal for your kind perusal.

Anticipating your further necessary action.

Thanking you.

Encl :

Above stated data in prescribed formats  
with annexures -

Yours faithfully,

*Shyamsunder Singh*  
9/5/17  
(Dr. Ch. Shyamsunder Singh)  
Head,  
Department of Pediatrics,  
RIMS, Imphal

Head  
Department of Pediatrics  
RIMS, Imphal

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8/5/17

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Formats for submitting various data by the HODs in compliance of the directives of the Supreme Court Mandated Oversight Committee

A. Faculty Data

Sl. No.	Name	DOB DD/MM/YYYY	Designation	Date of Joining/ Promotion of the Present post	Date of Resignation/Transfer	Indian Medical Registration No. (for postgraduate Courses)
1	Dr. Ch. Shyamsunder Singh	15/02/1966	Associate Professor & Head	01/02/2012	-----	4208 (Medical Council of India, New Delhi)
2	Dr. Y. Tomba	01/03/1954	Professor	04/07/2011	-----	7738(Assam council of Medical Registration)
3	Dr. Kh. Ibochouba Singh	01/03/1951	Professor (Contract)	10/03/2016	-----	7733 (Assam council of Medical Registration)
4	Dr. Sunilbala Keithellakpam	15/04/1973	Associate Professor	01/02/2011	-----	3439 (Assam council of Medical Registration)
5	Dr. Namganglung Golmei	14/08/1979	Assistant Professor	18/04/2017	-----	16882 (Assam Council of Medical Registration)

B. Monthly Schedule of Teaching (Theory Classes) to be submitted every month before the 1<sup>st</sup> day of every month.

(From 1<sup>st</sup> April 2017 Onwards)

1. For V<sup>th</sup> semester - *Annexure (1)*
2. For VIII<sup>th</sup> Semester - *Annexure (2)*
- 3 For IX<sup>th</sup> Semester - *Annexure (3)*



Head  
Department of Pediatrics  
RIMS, Imphal

C. Monthly Teaching Report for the month of April 2017

1. For Vth semester – Annexure – (4)
2. For VIIIth semester – Annexure – (5)
3. For IXth Semester - Annexure - (6)

d. Cumulative Report for Teaching for the month of April 2017

1. For Vth semester – Annexure – (7)
2. For VIIIth semester – Annexure – (8)
3. For IXth Semester - Annexure - (9)

E. Clinical Material :-

1. Monthly census for Clinical Subjects (to be filled up wherever applicable for April 2017)

Month	Name of Faculty	Number of patients seen in the OPD by the faculty	Number of patients admitted in the ward under the faculty	Number of Discharges	Number Of Deaths	Number of Surgeries	Number of procedures	Number of investigations
December 2016	1. Dr. Ch. Shyamsunder Singh	388	51	49	2	.....	1	148
	2. Prof. Y. Tomba Singh	434	75	68	2	.....	1	149
	3. Prof. Kh. Ibochouba Singh	348	27	25	2	.....	1	211
	4. Dr. Sunilbala Keithellakkpam	273	32	32	2	.....	2	152

  
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F. Infrastructure -

List the department specific infrastructure as per MCI guidelines:-

Sl. No.	Title	Room requirement	Infrastructure as per MCI guidelines	Infrastructure available in the Department on 30 <sup>th</sup> April 2017	Remarks
1	Office of the Head of the Department	1 room	18 sq meter	22.29 sq meter	Available
2	Associate professor	2 rooms	15 sq meter	15 sq meter	Available (currently utilized by 2 Professors)
3	Assistant Professor	1 room	20 sq meter	15 sq meter	Available
4	Registrars	1 room	15 sq meter	15 sq meter 12 sq meter	Available ( 2 rooms)
5	Departmental office clerical room	1 room	12 sq meter	17 sq meter	Available
6	Working accommodation for non teaching staff	1 room	12 sq meter	-----	Combined with the office clerical room
7	Junior residents	1 room	-----	18 sq meter 17.8 sq meter	Available
8	Research laboratory	1 room	-----	19.5 sq meter 15 sq meter	Available ( 2 rooms)



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Sl. No.	Title	Room requirement	Infrastructure as per MCI guidelines	Infrastructure available in the Department on 30th April 2017	Remarks
9	Number of beds	-----	60 (for 100 admissions)	73	
10	Neonatal Intensive care Unit(NICU)	-----	5 beds	5 beds	Currently utilizing a temporary set-up ; A 10 bedded NICU is nearing completion
11	Pediatric Intensive care Unit(PICU)	-----	5 beds	5 beds	Needs strong upgradation
12	Emergency treatment/ Procedure room	1		1 (13.8 square meter)	
13	Nurses' -in-charge room	1		1( 20.9 square meter)	
14	Nursing station	1		1 (19.7 square meter)	
15	Pantry	1		1 (13.8 square meter)	
16	Store room	1		2 rooms(20 square meters approx.)	
17	Clinical demonstration room	1	1	2 Clinical demonstration room (cum seminar rooms); 40 sq. meter & 27 square meters	Currently serving as clinical demonstration rooms (cum seminar rooms)
18	Departmental library	1	1	1 (20 square meters)	Having 250 books (textbooks & reference books) & Journals



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Sl. No.	Title	Room requirement	Infrastructure as per MCI guidelines	Infrastructure available in the Department on 30 <sup>th</sup> April 2017	Remark
19	Patient examination cum demonstration rooms (outpatient department)	-----	4 rooms	3 rooms	
20	Child Welfare / Immunization Clinic (outpatient department)	-----	-----	Available	
21	Child Guidance Clinic (outpatient department)	-----	-----	Available	
22	Child Rehabilitation Clinic	-----	-----	-----	Relevant cases are referred to related clinical departments and managed accordingly



Head  
Department of Pediatrics

(Dr. Ch. Shyamsunder Singh)  
Department of Pediatrics,  
RIMS, Imphal

## Annexure( 1)


**DEPARTMENT OF PEDIATRICS**  
**Regional Institute of Medical Sciences, Imphal**

No.43/PTCS/VI /Sem/Ped/ RIMS-2016

Imphal, the 5th 2017

Duty roster for VI Semester Class w.e.f. 1./April/2017

SL. No.	Name of Teacher	Date	Day	Time	Topic
1	Prof. Kh. I Singh	1/4/17	Saturday	1-2 pm	LBW babies
2	Dr. C.S. Singh	5/4/17	Wednesday	1-2 pm	CCF
3	Dr. N. Golmei	12/4/17	Wednesday	1-2 pm	Febrile Convulsion
4	Dr. Sunilbala K.	15/4/17	Saturday	1-2 pm	AGE
5	Prof. Y.T.Singh	19/4/17	Wednesday	1-2 pm	Pathogenesis, C/F and management of pneumthorax, PI. Effusion, Pyothorax
6	Prof. Kh. I Singh	22/4/17	Saturday	1-2 pm	Birth asphyxia and resuscitation of newborn
7	Dr. C.S. Singh	26/4/17	Wednesday	1-2 pm	Acute rheumatic fever
8	Dr. Sunilbala K.	29/4/17	Saturday	1-2 pm	Nutritional anaemia

  
 (Dr. Ch. Shyamsunder Singh)

Head

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**RIMS, Imphal**

Annexure( 2)

**DEPARTMENT OF PEDIATRICS**  
**Regional Institute of Medical Sciences, Imphal**

No.44/TCS/ 8<sup>th</sup> /Ped/ RIMS-2016Imphal the 5<sup>th</sup> May 2017. Roster for VIII Semester Class w.e.f. 1<sup>st</sup> /April./2017

SL. No.	NAME OF FACULTY	Date	Time	Topic	Class conducted (A) or not (B)
1	Dr.Sunilbala K	1/4/17	Saturday	8-9 am	HIV and AIDS (1)
2	Prof. Kh. I Singh	4/4/17	Tuesday	3-4 pm	Haemorrhagic disease of the newborn
3	Dr. C.S. Singh	5/4/17	Wednesday	8-9 am	Normal fluid and electrolyte balance in children (2)
4	Dr. N. Golmei	6/4/17	Thursday	2-3 pm	Leukaemia
5	Dr. Sunilbala K	11/4/17	Tuesday	3-4 pm	HIV and AIDS (2)
6	Prof. Y. Tomba	12/4/17	Wednesday	8-9 am	Viral exanthematous illnesses(1)
7	Dr. C.S. Singh	13/4/17	Thursday	3-4 pm	Hypothyroidism
8	Prof. Kh. I Singh	15/4/17	Saturday	8-9 am	Common congenital infection
9	Dr. Sunilbala K	18/4/17	Tuesday	3-4 pm	OIs in immunocompromised
10	Dr. N. Golmei	19/4/17	Wednesday	8-9 am	Lymphomas
11	Prof. Y. Tomba	20/4/17	Thursday	2-3pm	Viral exanthematous illnesses (2)
12	Dr. C.S. Singh	22/4/17	Saturday	8-9am	Short Stature
13	Prof. Kh. I Singh	25/4/17	Tuesday	3-4pm	Hypoglycemia +Birth traumas
14	Dr. Sunilbala K	26/4/17	Wednesday	8-9am	Vitamin deficiencies (1)
15	Dr. N. Golmei	27/4/17	Thursday	2-3pm	Approach to a comatose child
16	Prof. Y. Tomba	29/4/17	Saturday	8-9am	Mental retardation



(Dr. Ch. Shyamsunder Singh)

Head

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**DEPARTMENT OF PEDIATRICS  
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL**

No. 45/PTCS/Ped/RIMS-2016

Imphal the 5<sup>th</sup> May 2017**Roster for IX Semester class w.e.f.3/4/2017**

Sl. NO.	Name of Teacher	Date	Day	Time	Topic
1	Dr. C. S. Singh	3/4/17	Monday	8-9 am	Acyanotic CHD
2	Dr. Ch. Singh	7/4/17	Friday	2-3 pm	Cjanotic CHD
3	Dr.Sunilbala K	10/4/17	Monday	8-9 am	Charts
4	Prof. Kh.I.Singh	17/4/17	Monday	8-9 am	Haemorrhagic disease of the newborn
5	Dr. C.S.Singh	21/4/17	Friday	2-3pm	CCF
6	Dr. Sunilbala K	24/4/17	Monday	8-9 am	X-rays
7	Prof. Kh. I. Singh	28/4/17	Friday	2-3 pm	Growth charts



(Dr. Ch. Shyamsunder Singh)

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Annexure (4)

**DEPARTMENT OF PEDIATRICS**  
**Regional Institute of Medical Sciences, Imphal**

No.43/PTCS/VI /Sem/Ped/ RIMS-2016  
 (Monthly teaching report for VI Semester Class w.e.f. 1./April/2017)

Imphal, the 5th May 2017

Sl. No.	NAME OF FACULTY	Date	Day	Time	Topic	Class conducted (A) or not (B)	If cancelled, reason thereof	No. of students on roll	No. of students who actually attended the class
1	Prof. Kh. I Singh	1/4/17	Saturday	1-2 pm	LBW babies	A	.....	84	75
2	Dr. C.S. Singh	5/4/17	Wednesday	1-2 pm	CCF	A		84	79
3	Dr. N. Golmei	12/4/17	Wednesday	1-2 pm	Febrile Convulsion	A		84	77
4	Dr. Sunilbala K.	15/4/17	Saturday	1-2 pm	AGE	A		84	62
5	Prof. Y.T.Singh	19/4/17	Wednesday	1-2 pm	Pathogenesis, C/F and management of pneumothorax, Pl. Effusion, Pyothorax	A		84	76
6	Prof. Kh. I Singh	22/4/17	Saturday	1-2 pm	Birth asphyxia and resuscitation of newborn	A		84	75
7	Dr. C.S. Singh	26/4/17	Wednesday	1-2 pm	Acute rheumatic fever	A		84	80
8	Dr. Sunilbala K.	29/4/17	Saturday	1-2 pm	Nutritional anaemia	A		84	74

(Dr. Ch. Shyamsunder Singh)

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Annexure (5)

DEPARTMENT OF PEDIATRICS  
Regional Institute of Medical Sciences, Imphal

Imphal, 5<sup>th</sup> May 2017

No.44/TCS/8<sup>th</sup>/Ped/RIMS-2016  
C. Roster for VIII Semester Class w.e.f. 1<sup>st</sup> /April./2017

Sl. No.	NAME OF FACULTY	Date	Day	Time	Topic	Class conducted (A) or not (B)	If cancelled, reason there of	No. of students on roll	No. of students who actually attended the class
1	Dr. Sunilbala K	1/4/17	Saturday	8-9 am	HIV and AIDS (1)	A		85	48
2	Prof. Kh. I Singh	4/4/17	Tuesday	3-4 pm	Haemorrhagic disease of the newborn	A		85	82
3	Dr. C.S. Singh	5/4/17	Wednesday	8-9 am	Normal fluid and electrolyte balance in children (2)	A		85	76
4	Dr. N. Golmei	6/4/17	Thursday	2-3 pm	Leukaemia	A		85	76
5	Dr. Sunilbala K	11/4/17	Tuesday	3-4 pm	HIV and ADS (2)	A		85	71
6	Prof. Y. Tomba	12/4/17	Wednesday	8-9 am	Viral exanthematous illnesses(1)	A		85	75
7	Dr. C.S. Singh	13/4/17	Thursday	3-4 pm	Hypothyroidism	A		85	75
8	Prof. Kh. I Singh	15/4/17	Saturday	8-9 am	Common congenital infection	A		85	77
9	Dr. Sunilbala K	18/4/17	Tuesday	3-4 pm	OIS immunocompromised	A		85	81
10	Dr. N. Golmei	19/4/17	Wednesday	8-9 am	Lymphomas	A		85	74
11	Prof. Y. Tomba	20/4/17	Thursday	2-3pm	Viral exanthematous illnesses (2)	A		85	82
12	Dr. C.S. Singh	22/4/17	Saturday	8-9am	Short Stature	B	Fixed later	85	--
13	Prof. Kh. I Singh	25/4/17	Tuesday	3-4pm	Hypoglycemia +Birth traumas	A		85	83
14	Dr. Sunilbala K	26/4/17	Wednesday	8-9am	Vitamin deficiencies (1)	A		85	73
15	Dr. N. Golmei	27/4/17	Thursday	2-3pm	Approach to a comatose child	A		85	78
16	Prof. Y. Tomba	29/4/17	Saturday	8-9am	Mental retardation	A		85	77

(Dr. Ch. Shyamsunder Singh)

Head

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Annexure (6)

**DEPARTMENT OF PEDIATRICS**  
**REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL**

No. 45/PTCS/Ped/RIMS-2016

**(C) – Monthly teaching report for IX semester w.e.f.7/4/2017**Imphal, the 5<sup>th</sup> May 2017

Sl. NO.	Name of Teacher	Date	Day	Time	Topic	Class conducted (A) or not (B)	If cancelled, reason thereof	No. students on roll	No. of students who actually attended the class
1	Dr. C. S. Singh	7/4/17	Monday	8-9 am	Acyanotic CHD	A		21	18
2	Dr. Ch. Singh	7/4/17	Friday	2-3 pm	Cyanotic CHD	A		21	17
3	Dr. Sunilbala K	10/4/17	Monday	8-9 am	Charts	A		21	19
4	Prof. Kh. I. Singh	17/4/17	Monday	8-9 am	Haemorrhagic disease of the newborn	A		21	20
5	Dr. C.S.Singh	21/4/17	Friday	2-3pm	CCF	A		21	19
6	Dr. Sunilbala K	24/4/17	Monday	8-9 am	X-rays	A		21	17
7	Prof. Kh. I. Singh	28/4/17	Friday	2-3 pm	Growth charts	A		21	18

( Dr. Ch. Shyamsunder Singh )

Head

Department of Prdiatrics RIMS, Imphal

**Head**  
**Department of Pediatrics**  
**RIMS, Imphal**

Annexure (7)

D. Cumulative Report for Teaching for the month of April 2017

Semester	Month	Total No. of theory classes	Total No. of classes Actually done	Roll number of the Frequently absent Students (> 2 times)	Reason(S) for Cancellation of Classes, if any
VI th Semester	April 2017	8	8	4,26,55	.....



(Dr. Ch. Shyamsunder Singh)  
Head  
Department of Pediatrics, RIMS, Imphal

Head  
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RIMS, Imphal

D. Cumulative Report for Teaching for the month of April 2017

Semester	Month	Total No. of theory classes	Total No. of classes Actually done	Roll number of the Frequently absent Students (> 2 times)	Reason(s) for Cancellation of Classes, if any
VIII th Semester	April 2017	16	15	50,73,76	1 class for Dr. C. S. Singh fixed later

(Dr. Ch. Shyamsunder Singh)  
 Head  
 Department of Pediatrics, RIMS, Imphal

Head  
 Department of Pediatrics  
 RIMS, Imphal

Annexure (9)

D. Cumulative Report for Teaching for the month of April 2017

Semester	Month	Total No. of theory classes	Total No. of classes Actually done	Roll number of the Frequently absent Students (> 2 times)	Reason(S) for Cancellation of Classes, if any
IX th Semester	April 2017	7	7	.....	.....



(Dr. Ch. Shyamsunder Singh)

Head

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