



OFFICE OF THE DEPARTMENT OF BIOCHEMISTRY  
REGIONAL INSTITUTE OF MEDICAL SCIENCES & HOSPITAL  
(An autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

No. 4/SC-14/77-BIO. /86

Imphal, the 12<sup>th</sup> June, 2017

To,  
The Director,  
Regional Institute of Medical Sciences,  
Imphal,  
Manipur.



Subject: Submission of monthly teaching schedule for the month of May, 2017.

Sir,

I am submitting herewith the teaching schedule for the month of May, 2017 for your kind information and necessary action.

Thanking you,

Yours faithfully,

(Dr. L. Shaini Devi)  
Head,  
Deptt. of Biochemistry,  
RIMS, Imphal.

Head  
Department of Biochemistry  
Regional Institute of Medical Sciences  
Imphal, Manipur, India.

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Dean (Acad)


**Formats for submitting various data by the HODs in compliance of the directives of the Supreme Court Mandated Oversight Committee**

**A. Faculty Data**

Name	DOB DD/MM/YYYY	Designation	Date of Joining/promotion to the present post	Date of resignation/transfer	Indian Medical Registration No. (for postgraduate courses)
Prof. M. Amuba Singh	01/08/1954	Professor	17-09-1979/01-02-2002		4358
Dr. L. Shaini	03/01/1975	Associate Professor	03-05-2001/01-12-2012		14342- Manipur Council
Dr. Sangeeta Naorem	31/12/1977	Associate Professor	22-12-2003/21-06-2016		15942- Assam
Dr. Davina Hijam	26/02/1979	Assistant Professor	01-02-2006/01-02-2014		4289

**B. Monthly Schedule of Teaching (Theory Classes) to be submitted every month before the 1<sup>st</sup> day of every month.**

Month	Date	Time	Topic	Faculty
May	2/5/17-Tues	9-10 am	Nucleotide Chemistry	Dr. Sangeeta
-do-	3/5/17-Wed	8-9 am	Hormones	Prof. M.A Singh
-do-	5/5/17-Fri	9-10 am	Metabolism of Purine & Pyrimidine nucleotides	Dr. Davina H.
-do-	6/5/17-Sat	10-11 am	Hormones	Prof. M.A. Singh
-do-	9/5/17-Tues	9-10 am	Metabolism of Purine & Pyrimidine nucleotides	Dr. Davina
-do-	10/5/17-Wed	8-9 am	Nucleic acid structure & function (1/2)	Dr. L. Shaini
-do-	12/5/17-Fri	9-10 am	Immunochemistry (1/3)	Prof. M.A Singh
-do-	16/5/17-Tues	9-10 am	Metabolism of Purine & Pyrimidine nucleotides	Dr. Davina
-do-	17/5/17-Wed	8-9 am	Nucleic acid structure & function (2/2)	Dr. L. Shaini
-do-	19/5/17-Fri	9-10 am	Immunochemistry (2/3)	Dr. L. Shaini
-do-	20/5/17-Sat	10-11 am	DNA Org., replication & repair	Prof. M.A Singh
-do-	20/5/17-Sat	11-12 noon	Biochemistry of HIV & AIDS	Dr. Sangeeta
-do-	23/5/17-Tues	9-10 am	Immunochemistry (3/3)	Dr. Sangeeta

  
 12/6/17  
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May	24/5/17-Wed	8-9 am	RNA synthesis, processing and modification	Prof. M.A. Singh
-do-	26/5/17-Fri	9-10 am	Biochemistry of Cancer	Dr. Sangeta
-do-	27/5/17-Sat	10-11 am	Environmental pollution & heavy metal poisoning	Dr. Davina H.
-do-	30/5/17-Tues	9-10 am	Metabolism in fed state & starvation	Dr. Davina H.
-do-	31/5/17-Wed	8-9 am	Protein synthesis & Genetic code	Prof. M.A. Singh

**C. Monthly Teaching Report for the month of May, 2017.**

Date	Time	Topic	Faculty	Class conducted (A) or not (B)	If cancelled, reason thereof	No. of students on roll	No. of students who actually attended the class
2/5/17-Tues	9-10 am	Nucleotide Chemistry	Dr. Sangeta	(A)		101	100
3/5/17-Wed	8-9 am	Hormones	Prof. M.A. Singh	(A)		101	94
5/5/17-Fri	9-10 am	Metabolism of Purine & Pyrimidine nucleotides	Dr. Davina H.	(A)		101	99
6/5/17-Sat	10-11 am	Hormones	Prof. M.A. Singh	(A)		101	95
9/5/17-Tues	9-10 am	Metabolism of Purine & Pyrimidine nucleotides	Dr. Davina	(A)		101	95
10/5/17-Wed	8-9 am	Nucleic acid structure & function (1/2)	Dr. L. Shaini	(A)		101	95
12/5/17-Fri	9-10 am	Immunochemistry (1/3)	Prof. M.A. Singh	(A)		101	78
16/5/17-Tues	9-10 am	Metabolism of Purine & Pyrimidine nucleotides	Dr. Davina	(A)		101	96

  
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17/5/17-Wed	8-9 am	Nucleic acid structure & function (2/2)	Dr. L. Shaini	(A)		101	99
19/5/17-Fri	9-10 am	Immunochemistry (2/3)	Dr. L. Shaini	(A)		101	96
20/5/17-Sat	10-11 am	DNA Org., replication & repair	Prof. M.A Singh	(B)	Part Completion test (Enzyme & Lipid Chemistry)	101	99
20/5/17-Sat	11-12 noon	Biochemistry of HIV & AIDS	Dr. Sangeeta	(B)		101	99
23/5/17-Tues	9-10 am	Immunochemistry (3/3)	Dr. Sangeeta	(A)		101	97
24/5/17-Wed	8-9 am	RNA synthesis, processing and modification	Prof. M.A. Singh	(A)		101	97
26/5/17-Fri	9-10 am	Biochemistry of Cancer	Dr. Sangeeta	(A)		101	83
27/5/17-Sat	10-11 am	Environmental pollution & heavy metal poisoning	Dr. Davina H.	(A)		101	99
30/5/17-Tues	9-10 am	Metabolism in fed state & starvation	Dr. Davina H.	(A)		101	87
31/5/17-Wed	8-9 am	Protein synthesis & Genetic code	Prof. M.A Singh	(A)		101	92

**D. Cumulative report for Teaching for the month of May, 2017.**

Month	Total No. of theory classes	Total No. of classes actually done	Roll numbers of the frequently absent students (>2 times)	Reason (s) for cancellation of classes, if any
May	18	16	1, 19, 81, 84	-

*[Handwritten Signature]*  
12/6/17

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