



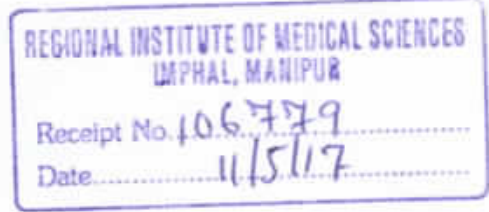
OFFICE OF THE DEPARTMENT OF BIOCHEMISTRY  
REGIONAL INSTITUTE OF MEDICAL SCIENCES & HOSPITAL  
(An autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

No. 4/SC-14/77-BIO. /50

Imphal, the 9<sup>th</sup> May, 2017

To,

The Director,  
Regional Institute of Medical Sciences,  
Imphal,  
Manipur.



Subject: Submission of monthly teaching schedule for the month of March and April, 2017.

Sir,

I am submitting herewith the teaching schedule for the month of March and April, 2017 for your kind information and necessary action.

Thanking you,

Dean (Acad)  
Imphal  
11/5/17

Yours faithfully,

L. Shaini

(Dr. L. Shaini Devi)  
Head,  
Deptt. of Biochemistry,  
RIMS, Imphal.

Robinson  
11/5/17

Head  
Department of Biochemistry  
Regional Institute of Medical Sciences  
Imphal, Manipur, India

Formats for submitting various data by the HODs in compliance of the directives of the Supreme Court Mandated Oversight Committee

**A. Faculty Data**

Name	DOB DD/MM/YYYY	Designation	Date of Joining/promotion to the present post	Date of resignation/transfer	Indian Medical Registration No. (for postgraduate courses)
Prof. M. Anubha Singh	01/08/1954	Professor	17-09-1979/01-02-2002		4358
Dr. L. Shaini	03/01/1975	Associate Professor	03-05-2001/01-12-2012		14342- Manipur Council
Dr. Sangeeta Naorem	31/12/1977	Associate Professor	22-12-2003/21-06-2016		15942- Assam
Dr. Davina Hijam	26/02/1979	Assistant Professor	01-02-2006/01-02-2014		4289

**B. Monthly Schedule of Teaching (Theory Classes) to be submitted every month before the 1<sup>st</sup> day of every month.**

Month	Date	Time	Topic	Faculty
March	1.3.17/Wed.	8-9 am	Resp.chain & Oxidative Phosphorylation	Prof.M.A.Singh
-do-	3.3.17/Fri.	9-10 am	Lipid metabolism 2/6	Dr.Davina
-do-	4.3.17/Sat.	10-11 am	Amino acid metabolism	Dr.L.Shaini
-do-	14.3.17/Tues.	9-10 am	Amino acid metabolism	Dr.L.Shaini
-do-	15.3.17/Wed.	8-9 am	Resp.chain & Oxidative Phosphorylation	Prof.M.A.Singh
-do-	17.3.17/Fri.	9-10 am	Lipid metabolism 3/6	Dr.Davina
-do-	18.3.17/Sat.	10-11 am	Amino acid metabolism	Dr.L.Shaini
-do-	21.3.17/Tues	9-10 am	Lipid metabolism 4/6	Dr.Davina
-do-	22.3.17/Wed.	8-9 am	Hormones	Prof.M.A.Singh
-do-	24.3.17/Fri.	9-10 am	Amino acid metabolism	Dr.L.Shaini
-do-	25.3.17/Sat.	10-11 am	Lipid metabolism 5/6	Dr. Davina
-do-	28.3.17/Tues.	9-10 am	Carbohydrate metabolism 1/6	Dr.Sangeeta
-do-	31.3.17/Fri.	9-10 am	Lipid metabolism 6/6	Dr.Davina



**Head**

Department of Biochemistry  
Regional Institute of Medical Sciences  
Imphal, Manipur, India

C. Monthly Teaching Report for the month of March, 2017.

Date	Time	Topic	Faculty	Class conducted (A) or not (B)	If cancelled, reason thereof	No. of students on roll	No. of students who actually attended the class
1.3.17/Wed.	8-9 am	Resp.chain & Oxidative Phosphorylation	Prof.M.A.Singh	(A)		101	100
3.3.17/Fri.	9-10 am	Lipid metabolism 2/6	Dr.Davina	(A)		101	91
4.3.17/Sat.	10-11 am	Amino acid metabolism	Dr.L.Shaini	(A)		101	98
14.3.17/Tues.	9-10 am	Amino acid metabolism	Dr.L.Shaini	(A)		101	87
15.3.17/Wed.	8-9 am	Resp.chain & Oxidative Phosphorylation	Prof.M.A.Singh	(A)		101	87
17.3.17/Fri.	9-10 am	Lipid metabolism 3/6	Dr.Davina	(A)		101	92
18.3.17/Sat.	10-11 am	Amino acid metabolism	Dr.L.Shaini	(A)		101	97
21.3.17/Tues	9-10 am	Lipid metabolism 4/6	Dr.Davina	(A)		101	96
22.3.17/Wed.	8-9 am	Hormones	Prof.M.A.Singh	(A)		101	98
24.3.17/Fri.	9-10 am	Amino acid metabolism	Dr.L.Shaini	(A)		101	96
25.3.17/Sat.	10-11 am	Lipid metabolism 5/6	Dr. Davina	(A)		101	96
28.3.17/Tues.	9-10 am	Carbohydrate metabolism 1/6	Dr.Sangeeta	(A)		101	101
31.3.17/Fri.	9-10 am	Lipid metabolism 6/6	Dr.Davina	(A)		101	98




Head

Department of Biochemistry  
Regional Institute of Medical Sciences  
Imphal, Manipur, India.

D. Cumulative report for Teaching for the month of March, 2017.

Month	Total No. of theory classes	Total No. of classes actually done	Roll numbers of the frequently absent students (>2 times)	Reason (s) for cancellation of classes, if any
March	13	13	101	-

  
Head  
Department of Biochemistry  
Regional Institute of Medical Sciences-  
Imphal, Manipur, India



Formats for submitting various data by the HODs in compliance of the directives of the Supreme Court Mandated Oversight Committee

**A. Faculty Data**

Name	DOB DD/MM/YYYY	Designation	Date of Joining/promotion to the present post	Date of resignation/transfer	Indian Medical Registration No. (for postgraduate courses)
Prof. M. Amruba Singh	01/08/1954	Professor	17-09-1979/01-02-2002		4358
Dr. L. Shaini	03/01/1975	Associate Professor	03-05-2001/01-12-2012		14342- Manipur Council
Dr. Sangeeta Naorem	31/12/1977	Associate Professor	22-12-2003/21-06-2016		15942- Assam
Dr. Davina Hijam	26/02/1979	Assistant Professor	01-02-2006/01-02-2014		4289

**B. Monthly Schedule of Teaching (Theory Classes) to be submitted every month before the 1<sup>st</sup> day of every month.**

Month	Date	Time	Topic	Faculty
April	1.4.17/Sat.	10-11 am	Carbohydrate metabolism2/6	Dr.Sangeeta
-do-	4.4.17/Tues	9-10 am	Nutrition 1/5	Dr.Davina
-do-	5.4.17/Wed.	8-9 am	Hormones	Prof.M.A.Singh
-do-	7.4.17/Fri.	9-10 am	Carbohydrate metabolism3/6	Dr.Sangeeta
-do-	11.4.17/Tues	9-10 am	Carbohydrate metabolism4/6	Dr.Sangeeta
-do-	12.4.17/Wed.	8-9 am	Hormone	Prof.M.A.Singh
-do-	15.4.17/Sat.	10-11 am	Carbohydrate metabolism5/6	Dr.Sangeeta
-do-	18.4.17/Tues	9-10 am	Nutrition2/5	Dr.Davina
-do-	19.4.17/Wed	8-9 am	Hormones	Prof.M.A.Singh
-do-	21.4.17/Fri	9-10 am	Carbohydrate metabolism6/6	Dr.Sangeeta
-do-	22.4.17/Sat.	10-11 am	Nutrition3/5	Dr.Davina
-do-	25.4.17/Tues.	9-10 am	Immunochemistry	Dr.Shaini
-do-	26.4.17/Wed.	8-9 am	Hormones	Prof.M.A.Singh

April	28.4.17/Fri.	9-10 am	Nutrition4/5	Dr.Davina
-do-	29.4.27/Sat.	10-11 am	Immunochemistry	Dr.Shaini

C. Monthly Teaching Report for the month of April, 2017.

Date	Time	Topic	Faculty	Class conducted (A) or not (B)	If cancelled, reason thereof	No. of students on roll	No. of students who actually attended the class
1.4.17/Sat.	10-11am	Carbohydrate metabolism2/6	Dr.Sangeeta	(A)		101	96
4.4.17/Tues	9-10 am	Nutrition 1/5	Dr.Davina	(A)		101	94
5.4.17/Wed.	8-9 am	Hormones	Prof.M.A.Singh	(A)		101	99
7.4.17/Fri.	9-10 am	Carbohydrate metabolism3/6	Dr.Sangeeta	(A)		101	98
11.4.17/Tues	9-10 am	Carbohydrate metabolism4/6	Dr.Sangeeta	(A)		101	99
12.4.17/Wed.	8-9 am	Hormone	Prof.M.A.Singh	(A)		101	99
15.4.17/Sat.	10-11 am	Carbohydrate metabolism5/6	Dr.Sangeeta	(A)		101	99
18.4.17/Tues	9-10 am	Nutrition2/5	Dr.Davina	(A)		101	93
19.4.17/Wed	8-9 am	Hormones	Prof.M.A.Singh	(A)		101	95
21.4.17/Fri	9-10 am	Carbohydrate metabolism6/6	Dr.Sangeeta	(A)		101	97
22.4.17/Sat.	10-11 am	Nutrition3/5	Dr.Davina	(A)		101	99
25.4.17/Tues.	9-10 am	Immunochemistry	Dr.Shaini	(A)		101	96
26.4.17/Wed.	8-9 am	Hormones	Prof.M.A.Singh	(A)		101	99
28.4.17/Fri.	9-10 am	Nutrition4/5	Dr.Davina	(A)		101	97
29.4.27/Sat.	10-11 am	Immunochemistry	Dr.Shaini	(A)		101	98



Head  
Department of Biochemistry  
Regional Institute of Medical Sciences-  
Imphal, Manipal, India

D. Cumulative report for Teaching for the month of April, 2017.

Month	Total No. of theory classes	Total No. of classes actually done	Roll numbers of the frequently absent students (>2 times)	Reason (s) for cancellation of classes, if any
March	15	15	51	-



**Head**  
**Department of Biochemistry**  
**Department of Medical Sciences**  
**Regional Institute of Medical Sciences**  
 Imphal, Manipal, India